**MASHAM PARISH COUNCIL**

The Clerk of Masham Parish Council hereby summons Councillors to attend the Parish Council Meeting Monday 8th January 2024 starting at 7pm in Masham Town Hall Committee Room

THERE WILL BE A PUBLIC DISCUSSION INTERVAL AT 8.00pm Jen Hurford

AGENDA

1. Apologies
2. Approval of the Minutes of the 4th December 2023 Meeting
3. Declaration of Interest in Agenda items
4. Planning Applications:

* ZC23/04285/FUL | Lamb Hill Farm, Masham, HG4 4DJ | Change of use of land and conversion and extension of agricultural buildings to form five dwellings, with associated parking and gardens; extension of access track, demolition of existing roadside building and replacement with domestic garage block with stores.
* ZC23/04196/LB | Valentine Cottage, Millgate, Masham, HG4 4EG | Installation of wood burning stove and flue.
* ZC23/04347/FUL | 25 The Oaks, Masham, HG4 4DT | Demolition of existing conservatory and erection of single storey rear extension.
* Additional Planning Matters - Appendix A

1. Financial Matters – to include:

* Advice of Receipts & Approval of Payments - Appendix B
* Bank Accounts & Banking
* Laptop Antivirus Subscription

1. Neighbourhood Policing Team Report
2. Mashamshire Community Office Update & Facilities Review
3. Masham Flood Prevention
4. Neighbourhood Plan
5. D Day 80 6th June
6. Market Matters
7. Honesty Box QR Code
8. Damaged Cairn
9. Lighting to Recreation Ground
10. Chain of Office
11. Electric Vehicle Charging Points
12. Path From the Kings Head Yard
13. Update from Councillor Felicity Cunliffe- Lister
14. Highways Matters
15. Additional Grass Cutting 2024
16. Parish Caretaker Work
17. Correspondence for discussion/information – Appendix C
18. Any other business – minor items for information only at Chairman’s discretion
19. Date of next Meeting: Monday 5th February 2024
20. Employment Matters

Dated 03/01/2024

Updated Appendix A, B & C will be available on 8th January from 6.45pm

MINUTES OF COUNCIL MEETINGS ARE AVAILABLE FOR PUBLIC INSPECTION AT [WWW.MASHAMPARISHCOUNCIL.COM](http://WWW.MASHAMPARISHCOUNCIL.COM)

*To view our General Privacy Notice please go to* [*https://www.mashamparishcouncil.com/gdpr.html*](https://www.mashamparishcouncil.com/gdpr.html)

**MASHAM PARISH COUNCIL**

The Clerk of Masham Parish Council hereby summons Councillors to attend the Parish Council Meeting Monday 5th February 2024 starting at 7pm in Masham Town Hall Committee Room

THERE WILL BE A PUBLIC DISCUSSION INTERVAL AT 8.00pm Jen Hurford

AGENDA

1. Apologies
2. Approval of the Minutes of the 8th January 2024 Meeting
3. Declaration of Interest in Agenda items
4. Planning Applications:

* ZC24/00136/FUL | High Mains, Masham, HG4 4PS | Erection of a steel portal frame agricultural building for the housing of calves.
* Additional Planning Matters - Appendix A

1. Financial Matters – to include:

* Advice of Receipts & Approval of Payments - Appendix B
* Bank Accounts & Banking
* Consideration S137 Donation for Mashamshire Litter Busters Signage
* Graveyard Extension Planning Application Fee
* Laptop Microsoft 365 Subscription

1. Neighbourhood Policing Team Report
2. Mashamshire Community Office Update
3. Bordar House Teas Rent Review
4. Market Tariffs & Market Rules
5. Additional Markets
6. Long Course Weekend
7. Masham Flood Prevention
8. Masham Christmas Lights Association
9. Asset Register
10. Neighbourhood Plan
11. D Day 80 6th June
12. Honesty Box QR Code
13. Damaged Cairn
14. Chain of Office
15. Path From the Kings Head Yard
16. Update from Councillor Felicity Cunliffe- Lister
17. Highways Matters
18. Parish Caretaker Work
19. Correspondence for discussion/information – Appendix C
20. Any other business – minor items for information only at Chairman’s discretion
21. Date of next Meeting: Monday 4th March 2024
22. Employment Matters

Dated 31/01/2024

Updated Appendix A, B & C will be available on 5th February from 6.45pm

MINUTES OF COUNCIL MEETINGS ARE AVAILABLE FOR PUBLIC INSPECTION AT [WWW.MASHAMPARISHCOUNCIL.COM](http://WWW.MASHAMPARISHCOUNCIL.COM)

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**MASHAM PARISH COUNCIL**

The Clerk of Masham Parish Council hereby summons Councillors to attend the Parish Council Meeting Monday 4th March 2024 starting at 7pm in Masham Town Hall Committee Room

THERE WILL BE A PUBLIC DISCUSSION INTERVAL AT 8.00pm Jen Hurford

AGENDA

1. Apologies
2. Approval of the Minutes of the 5th February 2024 Meeting
3. Declaration of Interest in Agenda items
4. Planning Applications:

* ZC23/04461/FUL & ZC23/04462/LB | Ivy Dene, 25 Market Place, Masham | Minor internal alterations to create new door opening, including new bathroom suite with associated updating of electrical and plumbing systems. Repairs to timber floors, replacement utility room, new garden shed and lightweight timber screens to existing stone boundary wall.
* ZC24/00365/DVCMAJ | W E Jameson & Son Limited, The Mill, Foxholme Lane, Masham | Variation of condition 2 of planning permission 22/02556/FULMAJ to allow for the repositioning to the west of the parish store building. For information planning permission 22/02556/FULMAJ permitted two no. grain stores, replacement general store, feed mill extension; formation of HGV and car parking and landscaping in connection with the existing mill business.
* Additional Planning Matters - Appendix A

1. Financial Matters – to include:

* Advice of Receipts & Approval of Payments - Appendix B
* Bank Accounts & Banking
* Electricity Prices from 1st April

1. Neighbourhood Policing Team Report
2. Traveller Working Group
3. Mashamshire Community Office Update
4. D Day 80 6th June
5. Long Course Weekend
6. Masham Market
7. Masham Flood Prevention
8. Neighbourhood Plan
9. Westholme Court Play Area
10. Damaged Cairn
11. Lighting to the Recreation Ground
12. Masham Christmas Lights Association
13. Chain of Office
14. Path From the Kings Head Yard
15. Update from Councillor Felicity Cunliffe- Lister
16. Highways Matters
17. Urban Grass Cutting 2024/25
18. Parish Caretaker Work
19. Correspondence for discussion/information – Appendix C
20. Any other business – minor items for information only at Chairman’s discretion
21. Date of next Meeting: Monday 8th April 2024
22. Employment Matters

Dated 28/02/2024

Updated Appendix A, B & C will be available on 4th March from 6.45pm

MINUTES OF COUNCIL MEETINGS ARE AVAILABLE FOR PUBLIC INSPECTION AT [WWW.MASHAMPARISHCOUNCIL.COM](http://WWW.MASHAMPARISHCOUNCIL.COM)

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The Clerk of Masham Parish Council hereby summons Councillors to attend the Parish Council Meeting Monday 8th April 2024 starting at 7pm in Masham Town Hall Committee Room

THERE WILL BE A PUBLIC DISCUSSION INTERVAL AT 8.00pm Jen Hurford

AGENDA MONDAY 8TH APRIL 2024

1. Apologies
2. Approval of the Minutes of the 4th March 2024 Meeting
3. Declaration of Interest in Agenda items
4. Planning Applications:

* ZC24/00293/FUL | Silverdale, 25 College Lane, Masham, HG4 4HE | Retention of existing freestanding gate posts and installation of flat-topped gate to replace existing curved gate.
* ZC24/00914/FUL | 7 Silver Street, Masham, HG4 4DX | Internal and external works of alteration and extension to include replacement of the rear single storey extensions, alteration to plant room and extract flue, replacement shopfront glazing with double glazing, blocking of gated entrance to cold store, removal of fire screen to top of stairs, replacement balustrade to existing staircase, removal of modern partition wall, replacement of one internal door, solar panels to garage roof and refurbishment of existing outbuilding.
* Additional Planning Matters - Appendix A

1. Financial Matters – to include:

* Advice of Receipts & Approval of Payments - Appendix B
* Review of Financial Regulations
* S137 Request Defibrillator Cabinet
* Electricity Prices from 1st April
* Internal Audit 2023-24

1. Neighbourhood Policing Team Report
2. Traveller Working Group
3. Mashamshire Community Office Update
4. D-Day 80 6th June
5. Long Course Weekend
6. Masham Market
7. Yorkshire Water Millgate SSRP Scheme
8. Masham Flood Prevention
9. Community Speed Watch
10. Neighbourhood Plan
11. Westholme Court Play Area
12. Town Map
13. Honesty Box QR Code Posters
14. Damaged Cairn
15. Chain of Office
16. Update from Councillor Felicity Cunliffe- Lister
17. Highways Matters
18. Moss & Weed Spraying 2024
19. Urban Grass Cutting 2024/25
20. Parish Caretaker Work
21. Additional Dog Waste Bins
22. Correspondence for discussion/information – Appendix C
23. Any other business – minor items for information only at Chairman’s discretion
24. Date of next Meeting: Tuesday 7th May. To include Annual Meeting & Annual Parish Meeting
25. Employment Matters

Dated 03/04/2024

Updated Appendix A, B & C will be available on 8th April from 6.45pm

MASHAM PARISH COUNCIL

The Chairman of Masham Parish Council hereby gives Official Notice of the Annual Parish Meeting for the Parish of Masham

To be held at Masham Town Hall Committee Room

**On Tuesday 7th May 2024 at 7.00pm**

**Neil Pickard**

AGENDA:

1. Welcome
2. Apologies
3. Approve the Minutes of the Annual Parish Meeting held on 2nd May 2023
4. Chairman’s Report
5. Any issues raised by Councillors or by members of the public included on the Register of Electors
6. Close of meeting

Dated 02/05/2024

The Chair of Masham Parish Council hereby summons Councillors to attend the Annual Meeting of the Council Tuesday 7th May 2024 starting at 7.15pm or immediately after the Annual Parish Meeting in Masham Town Hall Committee Room

Neil Pickard

THERE WILL BE A PUBLIC DISCUSSION INTERVAL AT 8.00pm

AGENDA

1. Election of Chairman
2. Declaration of Acceptance of Office
3. Election of Vice Chairman
4. Apologies
5. Declaration of Interest in Agenda items
6. Election of representatives of the Council for:

* Emergency Planning
* Mashamshire Community Office
* Ripon CAB
* Masham Sports Association
* Rural Housing
* Masham Christmas Lights Working Group
* Marfield Quarry Liaison Group
* YLCA Representatives x2
* Peacock & Verity Community Spaces

1. Agree the Chairman’s allowance for 2024/25
2. Approval of the Minutes of the 8th April 2024 Meeting
3. Planning Applications:

* ZC24/00999/LB | Swinton Park Hotel, Swinton, HG4 4JH | The repair and alteration of the roof areas throughout Swinton Park. Changes needed to allow more efficient discharge of rainwater from the roof areas and to amend lead bay sizes in accordance with good practice.
* ZC24/01154/PND | South Cote Farm, Aldburgh, HG4 4DN | Prior notification for demolition of Stone and cobble barn comprising an infill building. Poorly constructed cobble under asbestos sheet roof in-fill barn between two storey stone barn (to its west) and former granary (to its east).
* ZC23/04285/FUL | Lamb Hill Farm, Masham, HG4 4DJ | Change of use of land and conversion and extension of agricultural buildings to form five dwellings, with associated parking and gardens; extension of access track, demolition of existing roadside building and replacement with domestic garage block with stores and installation of package treatment plant.
* ZC24/01160/FUL| Winterburn, 8 Rodney Terrace, Masham, HG4 4JA | Proposed removal of front garden wall creating new vehicular access and off-road parking. Replace lawn to front with hardstanding. | Winterburn 8 Rodney Terrace Masham Ripon North Yorkshire HG4 4JA
* Additional Planning Matters - Appendix A

1. Financial Matters – to include:

* Advice of Receipts & Approval of Payments - Appendix B
* Review of Financial Regulations & Standing Orders
* Community Infrastructure Levy Spend
* S137 Request from Mashamshire Litter Busters Insurance
* Barclays Bank Complaint Letters
* 1st June Insurance Renewal

1. Neighbourhood Policing Team Report
2. Traveller Working Group
3. Mashamshire Community Office Update
4. D-Day 80 6th June
5. Long Course Weekend
6. Council Storage Building
7. Masham Market
8. Masham Flood Prevention
9. Shooting Holme Drainage
10. Neighbourhood Plan
11. Westholme Court Play Area
12. Hanging Basket & Floral Competition
13. Damaged Cairn
14. Chain of Office
15. Update from Councillor Felicity Cunliffe- Lister
16. Highways Matters
17. Parish Caretaker Work
18. Additional Dog Waste Bins
19. Correspondence for discussion/information – Appendix C
20. Any other business – minor items for information only at Chairman’s discretion
21. Date of next Meeting: Monday 3rd June
22. Employment Matters

Dated 02/05/2024

Updated Appendix A, B & C will be available on 7th May from 6.45pm