

MASHAM NEIGHBOURHOOD PLAN (MNP) STEERING GROUP

Meeting held on 08.11.2023 commencing 7pm at l'Anson's Offices.

MINUTES

Present: Neil Pickard (Chairman), Richard Mawer, Jim Dalton, Mark Cunliffe-Lister, Beth Rodney and Howard Mountain (NP Co-ordinator).

Apologies: Flo Grainger, Kelly Kitching.

NP welcomed everyone to the meeting.

1.Minutes of meeting 27.09.2023 - approved without amendment.

2.Public Consultation Questionnaire Responses. Consider responses received to recent Short Version Questionnaire.

Up to the present time only 13 short version questionnaires had been completed which was felt to be a disappointingly low number. Of those nine were from the under 50 age groups and 4 from those over 50. Eleven people indicated that were residents in the Masham Parish and 1 in Burton on Yore, with the other not providing any information on this aspect.

However, on a more positive note, since the last meeting a further 6 responses had been received to the original questionnaire increasing the total to that version to 339 and the planned promotion of the short questionnaire at the Co-op had been delayed, so it is hoped that when that is carried out it will provide some more responses.

ACTION: BR to liaise with KK and carry out the promotion at the Co-op as soon as practical.

3.Stakeholder Consultation. Review progress on this phase of consultation.

The number of responses from businesses, local groups and organisations had now increased to 32, and 7 others have been approached with responses awaited.

Action: Members to work towards obtaining the outstanding responses before next meeting.

4. Advice from Planning Consultant. Discuss input required from Planning Consultant.

It was confirmed that NP and HM will meet Kathryn Jukes of Directions at her office on Tuesday 14th November. At the previous SG meeting it had been agreed that the following topics should be discussed:

- i. the adequacy of consultation responses,
- ii. how best to analyse these,
- iii. how much time should be spent on creating a Policy Intentions Document before commencing work on producing a Draft Plan,
- iv. the nature of the evidence base required,
- v. how work could best be divided between the SG and the consultants given the finite budget available.

Having given further consideration to this, it was agreed that unless it could be demonstrated by the Consultants that spending a significant amount of time on creating a P.I.D. was essential, that, after reviewing and analysing the public responses, they should only allow 1 day on the preparation of that document and use the time saved on preparing the draft plan itself, with a view to completing that prior to the end of March, when grant funding for this financial year came to an end.

ACTION: NP and HM to report back to next SG meeting.

5. Any Other Business.

It had been suggested that in addition to publishing updates on the website, a notice could also be placed in the Community Office window to keep residents informed as to progress.

ACTION: HM to email regular notice to BR who will arrange display.

6. Date of next meeting.

Date of next meeting to be confirmed following the meeting with Consultants.

Meeting closed at 8.00pm. Minutes taken by HM. Dated 10.11.2023.