

Masham Neighbourhood Plan (MNP) Steering Group

**Meeting at 7.00pm Monday March 18th 2019
In the Arnagill Room, Swinton Park Hotel
(next to the Terrace Bar)**

MINUTES

Present: Chair- Paul Theakston (PT), Mark Cunliffe-Lister (MCL), Neil Pickard (NP), Chris I'Anson (CI), Flo Grainger (FG), Richard Mawer (RM), Graham Jameson (GJ), Lucy Scott-Paul (LSP)

Absent with apologies: James Wilson, Georgia Stansfield

Establishing the organisation:

- All committee members were happy for their details to be noted as per GDPR rules.
- No secretary appointment, minute taker to be decided at each meeting, **MCL to take minutes at this one.**
- Check Masham Parish council are going ahead with their new website and if so get the necessary pages for the Neighbourhood plan set up as a sub-site of this website Could ask Jan Reed if she is able to do this. **ACTION FG/NP**

First steps:

- The plan area is now officially registered with Harrogate Borough Council. It does not include other areas like Fearby and Healey due to strong advice from HBC to stick to getting a plan in place for Masham and its immediate surrounding area.
- The steering group acts as a sub-committee of Masham Parish council.
- Will need to get a constitution in place. **ACTION PT TO LOOK AT DRAFT.**

Next steps:

- **ACTION ALL MEMBERS TO FAMILIARISE WITH OTHER LOCAL NEIGHBOURHOOD PLANS. CI TO PRINT OFF HARD COPIES (x6) OF WOOLER NP**

References: Quick Guide to Neighbourhood Plans www.locality.org.uk

Other schemes: Leyburn, Appleton Roebuck, Knaresborough, Kirkby Malzeard, Ripon (via HBC website), www.woolerneighbourhoodplan.org

Town Planning Institute website – “Planning Aid”.

- Discussion on length of time the plan covers, 15 years is the recommendation and adopted by other plans. The outcomes from the plan are a number of policies that are backed up by public consultation. Plan requires extensive work in both setting out the current set up and then the future requirements for the area and how the planned policies will achieve this. Put some headings for discussion points at next meeting. **ACTION PT**
- Ask if any representatives want to join from the smaller settlement areas covered by the plan. E.g. Ellington or Warthermarske. Can bring on advisors to the group when discussing particular areas like the school. **ACTION FG/N**

Date of next meeting: Tuesday 21 May at 7pm in Bordar House Teas