

## **Masham Neighbourhood Plan (MNP) Steering Group**

**Meeting at 7:00pm Monday 28<sup>th</sup> October 2019**

**I'Anson Bros Ltd**

### **MINUTES**

Present: Neil Pickard (NP), Chris I'Anson (CI), Richard Mawer (RM), Flo Grainger (FG), James Wilson (JW), Mark Cunliffe-Lister (MCL)

Apologies: Graham Jameson (GJ), Jim Dalton (JD), Susan Briggs (SB).

Guest Speaker: Nigel Watson.

### **Leyburn Town Plan: Lesson to be learned.**

Our thanks to Nigel for enlightening the group with a run down of how the community of Leyburn devised and completed a **Town Plan** which sounded very aligned to a **Neighbourhood Plan**, although it was confirmed that the latter carries a more legal standing.

- Leyburn Town Plan evolved by involving the local community to help create a future plan / vision for the town.
- The plan was completed in around 3 years from start to finish,
- Leyburn used 3 organisations who were imperative in progressing the plan, Community First (Yorkshire), Stronger Community, and Rural Action (Yorkshire).
- The Plan progressed by:
  - Initial Invite to the community – approx. 60 people attended, from which 18 were drafted on to the team / committee.
  - Second public event – gathered information regarding all different aspects of the community, from Housing, business, environment, amenities etc. This was a drop-in format held over a couple of days.
- Questionnaires – these were created from the 2<sup>nd</sup> public event and were sent out to General Residents, Business's and Young People, the group used incentives sponsored by local businesses to encourage participation. 742 questionnaires were completed from approx. 2000.

### **Possible future members:**

Susan Briggs and Jim Dalton have been confirmed as new members of the steering group, although neither were able to attend due to previous commitments, they have both received minutes of previous meetings and will be copied in on future minutes.

A replacement for **LSP** still to be followed up.

### **Update on Constitution and Vision documents:**

**RM** circulated amendments to the Constitution document which were agreed and are to be forwarded to **JW** so that they can be up-loaded onto the website. **MCL** communicated amendments to the Vision document, **NP** to add place names for Burton-On-Ure locations, these when completed are to be forwarded to **JW** to upload onto the website.

### **Website:**

- Website Training was completed by **JW** on Thursday 3<sup>rd</sup> October at Masham Community Office.
- **JW** to upload minutes of previous meetings to the website, along with the amended Constitution and Vision documents.

### **Evidence Gathering:**

- **NP** to obtain information from Harrogate District Council (Jo Varga) relating to housing requirements, flood zones etc, (these will be required for discussion prior to our 1<sup>st</sup> public meeting).

### **Public meeting:**

- The steering group were hopeful that a 1<sup>st</sup> public meeting be held early February 2020 dependant on evidence gathered.
- **FG** to look for dates available to book the downstairs area of Masham Town Hall for around early Feb 2020.
- Agreed that we should use a drop-in format.
- The 1<sup>st</sup> Public Meeting needs to be an agenda point for our next meeting to discuss evidence and agree how to publicise.

### **Any other business:**

- **FG** to approach one of her contacts to present information relating to Affordable Housing. Jan Reed has 30 responses from a recent Social & Affordable Housing survey which will be useful to share with the group.

**Next meeting: Wednesday 18<sup>th</sup> December 2019 7pm at The Station Café.**