

Masham Neighbourhood Plan (MNP) Steering Group

Meeting held on 8th August 2022 commencing 7pm at l'Anson's Offices.

Minutes

Present: Neil Pickard (Chairman), Susan Briggs, Richard Mawer, Jim Dalton, Kelly Kitching, Mark Cunliffe-Lister and Howard Mountain (NP Co-ordinator).

Apologies: None.

1. Minutes of meeting 21.07.2022.

These were approved without amendment.

2. Public Consultation Document.

Since the previous meeting it had come to light that Masham Community Office will also be shortly undertaking public consultation in connection with their grant applications for funding to purchase their offices. A meeting to co-ordinate the content of consultation documents has therefore been arranged for 10.08.2022 with representatives of the MCO, Parish Council, Town Hall, Peacock and Verity, Masham School and the Sports Association to be present as well as the MNP Steering Group.

To prepare for this meeting a discussion took place to identify those areas which it is felt should be covered under the consultation carried out by MNP. It was agreed that these should include Housing, Environment/Landscape, Business and Local Employment, Heritage, Traffic/Transport and Infrastructure.

Areas such as Tourism and Community Facilities may also need to be covered if for any reason the MCO Consultation did not incorporate these. It is assumed that all findings from both consultations will in any event be shared. The merit of seeking the views of the public on the future role of the Parish Council if responsibilities are devolved from the new North Yorkshire Council were considered, including the issue of the PC raising a Precept, but any decision on detailed questions were deferred until a later stage.

It was also felt that having a combined NP/MCO document would be less confusing than separate documents being issued, even if two documents were sent out within the same envelope. It was suggested that colour coding may be used to identify which questions were being asked by which group. The matter

will be raised at the upcoming meeting and the views of MCO considered before any final decision is made.

ACTION: NP, SB and HM to attend meeting on 10.08.2022 and report back to next SG meeting.

3. Appointment of Planning Consultant.

Directions Planning Consultants (Kathryn Jukes) of Harrogate had responded positively to enquiries and a tender is awaited. Four other companies have been approached and these have all indicated that they do not currently have the capacity to act on our behalf. Replies are awaited from two others.

ACTION: HM to continue to pursue alternative tenders from other Consultants.

4. Policy Indication Document.

The draft PID was originally to be considered at this meeting to form the basis of a discussion with Stakeholders at an 'Initial Ideas' meeting scheduled for 07.09.2022. It will in any event now be used to guide the Planning Consultant when appointed and to ensure that the issues below are covered within Public and Stakeholder Consultation.

- a) Flooding – with particular reference to Swinney Beck.
- b) Housing – which amongst other aspects such as design etc, should include matters around second home/holiday lets, down-sizing for older residents, local occupancy restrictions, self-build housing and affordable housing provision.
- c) Educational facilities – but to be made clear that any prospect of a new School is unlikely within the timescale of the MNP.
- d) Business/Local employment
- e) Local Green Spaces
- f) Non-designated Heritage assets
- g) Special Character Areas
- h) Traffic and transport – to include possible provision of additional pedestrian crossings in Masham, the provision of adequate charging points, parking matters, speeding, street lighting etc

i) Environmental/Landscape – to include possible Dark Sky policy, new uses for redundant barns, satisfying the balance between protecting agricultural interests and recreational use in the countryside etc

5. 'Initial Ideas' meeting on 07.09.2022.

Agreed that arranging this meeting is to be placed on hold until after meeting on 10.08.2022.

6. Other areas on which action could currently be taken:

a) Creation of Project Plan. The need for a brief outline of the scope of work required to progress the NP combined with a time-line for each section was noted although too much detail is to be avoided.

ACTION: HM to provide draft to KK for formatting.

b) List of Stakeholders. Agreed that the MCO directory could form basis of this.

ACTION: Finalisation to be deferred to next meeting.

7. Any Other Business.

a) Communications. HM to take responsibility for updating the NP pages of website. New email address to be created for NP business (mashamneighbourhoodplan@btinternet.com)

ACTION: NP to arrange transfer of website access.

8. Date of next meeting.

To be confirmed after meeting on 10.08.2022.

The meeting ended at 8.30pm. The group thanked I'Ansons for the use of the office.