

Masham Neighbourhood Plan (MNP) Steering Group

Meeting held on 26th October 2022 commencing 7pm at l'Anson's Offices.

Minutes

Present: Neil Pickard (Chairman), Richard Mawer, Jim Dalton, Mark Cunliffe-Lister, Flo Grainger and Howard Mountain (NP Co-ordinator).

Apologies: Susan Briggs, Kelly Kitching.

1. Minutes of meeting 07.09.2022 - approved without amendment.

2. Review scope and range of MNP.

a) Report on Masham Futures meeting held 28.09.2022.

NP reported that Masham Community Office had just been informed that a grant from National Lottery, to enable them to undertake a consultation in conjunction with their fund-raising to purchase its premises, was no longer available. They were therefore re-thinking how best to proceed and it had been hoped that SB, who is involved with this on behalf of MCO, would have been able to provide an update on the latest position, so that the SG could assess the impact of this on the NP Consultation. In her absence, it was agreed to delay any decision about the content (particularly on Community Facilities) until after the next Masham Futures meeting on 08.11.2022 when more information should be available.

b) General discussion about the scope and range of the NP.

JD wished the SG to consider whether wider issues concerning the sort of community Masham would be in the future, could be fully covered within the scope of a NP. It was noted that non-planning issues could be included as 'Community Actions' which effectively would then be followed up by the Parish Council and other bodies, and it was agreed that there will be benefits from so doing. However, some matters such as the provision of 'services', such as, for example, the provision for activities for teenagers or older age groups, would be better covered by the Masham Futures group. The matter will be reviewed again at the next SG meeting following the Masham Futures meeting on 08.11.2022.

Action: Masham Futures meeting to be attended by NP, SB and HM. Report to be provided to next SG meeting.

3. Appointment of Planning Consultant

a) Confirmation that Directions Planning Consultancy Ltd of Harrogate have been appointed as consultants acting on behalf of the SG (subject to grant availability) was noted.

b) HM reported on initial discussions held with Kathryn Jukes and Mike Dando of Directions Ltd. All documentation produced to date was reviewed and the following actions are recommended:

i. condense existing Vision Statement and incorporate in Public Consultation questionnaire for approval by community

ii. revise Constitution providing clearer 'terms of reference' from the Council. Continue to keep Parish Council fully updated on progress

iii. undertake further 'Initial Ideas' gathering prior to updating draft Policy Intentions Document and Public Consultation questionnaire.

iv. make minor addition to Project Plan to include reference to SEA and HRA.

v. consider suggested amendments to wording and layout of draft Public Consultation questionnaire

Action: HM to produce revised documents for approval at next meeting. Arrangements for event to gather further 'Initial Ideas' to be considered by SG members for discussion at next meeting.

4. Public Consultation questionnaire – review of version 2.

Members worked through the draft document and considered suggestions made by Directions and by individual members.

Action: HM to produce draft version 3 to reflect agreed revisions. Directions to be requested to provide further clarification on specific points.

5. Grant application.

HM confirmed that the application to Locality had been made for total sum of £4,790. It is expected that a decision will be available shortly.

6. Stakeholder Consultation

a) RM provided the meeting with a draft list of Stakeholders comprising employers with 5 or more employees and local organisations.

b) HM produced a list of possible questions to ask Stakeholders.

Action: All SG members to consider the list and question sheet for review at the next meeting.

7. Any other business

None

8. Date of next meeting

To be held at l'Anson's offices on Wednesday 23.11.2022 at 7pm.

Meeting closed at 9.05pm. Minutes taken by HM. Dated 28.10.2022.